

**CZ.NIC – Minutes of the
Collegium Meeting Held
on 4 December 2012**

(Simplified version for publication)

**Minutes of the Meeting of the Collegium of CZ.NIC, z.s.p.o. Held on 4 December 2012 from 10am
at the Conference Centre at U Hájků, Na Poříčí 42, Prague 1**

(Simplified version for publication)

1. Participants' registration

The registration commenced at 9:30am.

2. Opening and introduction

The meeting of the Collegium of the CZ.NIC Association opened at 10am with 16 out of 21 members of the Collegium present; the Collegium meeting therefore had a quorum.

3. Election of the bodies of the Collegium

The Collegium bodies were elected unanimously as follows: Petr Hostaš, Chairman of the Meeting, Zbyněk Pospíchal, Scrutineer and Minutes Verifier, and Zuzana Průchová, Recording Secretary. To be approved, the proposal required a majority of all the Collegium members present.

The participation of guests was approved unanimously.

4. Board of Directors' Report

10:05am – 17 out of 21 members of the Collegium present

Karel Taft, Chairman of the Board of Directors, informed the members of the Collegium about the activities of the Board of Directors of the CZ.NIC Association in 2012; during the meeting, he especially mentioned changes in the budget for 2012, the validation of data in the Central Registry, preparation of the Memorandum with the NSA concerning the national CSIRT, and proposing amendments to the Cybernetic Security Act. The Board of Directors also dealt with the purchase of the premises intended for the headquarters of the Association, the introduction of the information security management according to ISO 27001, adding television tutorials to the educational project, and the continuous checking of the Association's statements.

The Collegium acknowledged the Board of Directors' Report.

5. Supervisory Board's Report

P. Redl noted that the Supervisory Board was composed of Jan Redl (Chairman), Jiří Peterka, and Ondřej Fryc, and there were held two regular meetings of the Supervisory Board and one joint meeting with the Board of Directors of the Association, and it also participated in the working group of the Collegium. In the meantime, the activities of the Association were monitored and the representatives of the Supervisory Board also participated in the evaluation of individual campaigns within the co-marketing project.

The Supervisory Board especially and regularly checked the Association's budget spending and states that the budget expenses for 2012 were in compliance with the approved budget. In this context, the Supervisory Board highlighted the considerably surplus budget management of the Association. The Supervisory Board assumes that it is necessary to increase significantly spending on the projects that support increasing the Internet literacy and the development of the Internet in the Czech Republic.

The Supervisory Board also checked the newly concluded contracts between the Association and its contractors and did not find any problematic contract. In addition, it checked some invoices and initiated the origination of a directive regulating the procurements without contracts in writing.

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The Supervisory Board also closely followed the awareness project and the project of the implementation of the information security system and states that they are implemented in accordance with the plan. The Supervisory Board also discussed the STORK2.0 project.

The Collegium acknowledged the Supervisory Board's Report.

6. Budget and projects of 2013

The Collegium approved the budget for 2013. Voting: 17 members of the Collegium were present, of which 14 members voted for, 3 members voted against, and no members abstained from voting.

7. Purchase of real property

The Collegium approved the purchase of real property at Milešovská 5, Prague 3. Voting: 17 members of the Collegium were present, of which 16 members voted for, no member voted against, and 1 member abstained from voting.

8. Memorandum with the NSA concerning CSIRT.CZ

The Collegium unanimously approved the conclusion of the Memorandum with the National Security Authority concerning CSIRT.CZ.

9. Information on amendments to the Rules of Registration of Domain Names in ccTLD .cz

The Collegium acknowledged the report on amendments to the Rules of Registration.

12:07pm - 16 out of 21 members of the Collegium present

10. European projects of the CZ.NIC Association

The members of the Collegium were informed about the current activities of the CZ.NIC Association within the European projects GEN6, e-SENS, and STORK2.0.

The Collegium authorised the Board of Directors to negotiate and conclude the contracts for the provision of financial support for the preparation of the project documentation within a subsidy project of the Ministry of Interior of the Czech Republic. Voting: 16 members of the Collegium present, no member voted against and no member abstained from voting.

11. Election of a member of the Supervisory Board

With effect from 16 December 2012, Jan Redl was elected a member of the Supervisory Board.

12. Closing

The meeting of the Collegium closed at 12:45pm.

Petr Hostaš Chairman of the Collegium Meeting	Zbyněk Pospíchal Minutes Verifier	Zuzana Průchová Recording Secretary
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